

Medicaid Administrative Claiming for Local Health Jurisdictions - A19 Submissions

Overview

For participants in the Health Care Authority's (HCA) Medicaid Administrative Claiming (MAC) program, contractors are required to submit quarterly A19-1A Invoice Vouchers (A19) in order to receive federal reimbursement.

Electronic A19 Process

- When a claiming quarter ends, the MAC coordinator prepares and certifies the invoice in the LHJ MAC claiming system.
- HCA reviews the certified invoice and notifies the MAC program coordinator when the invoice has been approved.
- Once the invoice is approved by HCA, the MAC program coordinator generates the A19 and prints the A19 form.
- MAC program coordinators then manually sign, date, scan and email the A19 to their designated HCA contact.
- HCA reviews the signed A19 and forwards to HCA's accounting team for payment processing.

Paper A19s

- You do not need to mail a physical copy of your A19.
- Follow the Electronic A19 process for all A19 submissions.

Benefits of the Electronic A19 Process

- Faster A19 submission process.
- Easier to track and archive.
- 100% paperless invoice submission.

A19 Resources

- For more information about A19 submission, see [the LHJ MAC Program Coordinator Manual](#).

For additional information about HCA's LHJ MAC program, please contact:

Jonathan Brogger
LHJ MAC Program Manager
360-725-1647
Jon.brogger@hca.wa.gov
[HCA's MAC LHJ website](#)